

Mid-Atlantic Christian University
Office of Information Technology Policy #9

SUBJECT: Office of Information Technology

DATE: August 04 2014

REVISED: 08/04/2104; 2/27/2015; April 2020

NEXT SCHEDULED REVIEW: Yearly, January

APPROVED BY THE BOARD OF TRUSTEES: October 17, 2014

Policy for: All divisions of Mid-Atlantic Christian University

Procedure for: All divisions of Mid-Atlantic Christian University

Authorized by: Vice President for Finance

Issued by: Board of Trustees

I. Purpose

Mid-Atlantic Christian University's (University) networking and computing resources (Resources) have been designed to facilitate teaching and learning. Services and Information Technology Resources are provided by Office of Information Technology (OIT) to assure the University of a cost-effective, cohesive, and highly functional environment.

II. Policy

OIT is responsible for the selection, installation, implementation, and operation of Information Technology Resources or any services and resources that process, store, or transmit University data.

III. Procedures

Procurement Procedures for New Projects and Positions

Departments are responsible for budgeting and funding first-year costs of information technology that falls outside the normal budgeting procedures of the University and for new positions and new projects.

Review the Procurement Procedure for New Projects and Positions for complete information.

IV. Published

Policy website.

V. Reasons for Revision

VI. Appendices

DEFINITIONS

Information Technology Infrastructure

Information Technology Infrastructure services provided and managed by OIT include:

1. Internet and network connectivity, port activation, and wireless network access;
2. Access to technology software, services and systems off-campus;
3. E-mail accounts and communications systems;
4. Telephone services;
5. Identity management and computing and network accounts;
6. Installation and support of desktop hardware and software;
7. Enterprise architecture and support for and access to applications, systems, file storage and databases, and secure file exchanges and integration among these systems;
8. Enterprise and server-based systems and software;
9. Systems and solutions for processing or storing of confidential or operation critical data;
10. Information technology security and compliance;
11. Disaster recovery and technology facilities management;
12. Information technology planning.

Information Technology Resources

Resources means the University's computing, network and information technology Resources, including without limitation all data and information in electronic format or any hardware or software that makes possible, in the broadest possible sense, the processing, transmission, storage or use of such information. As an example, included in this definition are access identity accounts and login processes; communications devices; computers; data; databases; digital images; digitized information; electronic mail; messaging; network electronics and access points; servers; software; storage devices; web sites, and public information services; and workstations.

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