

**Mid-Atlantic Christian University**  
**Office of Information Technology Policy #8**

SUBJECT: Compliance with the federal Higher Education Opportunity Act  
DATE: September 13, 2013

REVISED: 02/11/2014; 02/27/2015; April 2020  
NEXT SCHEDULED REVIEW: Yearly, February

APPROVED BY BOARD OF TRUSTEES: October 18, 2013

Policy for: All University Employees and Students  
Procedure for: Office of Information Technology  
Authorized by: Vice President for Finance  
Issued by: Board of Trustees

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I. Purpose

Downloading, copying and sharing material, such as music, movies, games, and applications, for which the copyright holder has not given you rights is both against the law and against the University's Acceptable Usage Policy (Office of Information Technology (OIT) policy #1).

II. Policy

Mid-Atlantic Christian University ("University") maintains a plan to effectively combat and deter copyright infringement. The University makes annual disclosure to students describing copyright law and campus policies related to violating copyright law, developing and implementing a plan to effectively combat unauthorized distribution of copyrighted materials by users of the University's network, including the use of one or more technology based deterrents, and providing a plan to offer alternatives to illegal downloading.

III. Procedures

A. The plan to effectively combat copyright infringement

1. **Technology:** The University uses traffic shaping technologies and quality of service (QoS) to identify, suppress, and eliminate traffic associated with illegal file sharing activities.
2. **Education:** The University maintains a comprehensive copyright website ([copyright.macuniversity.edu](http://copyright.macuniversity.edu)) and peer-2-peer (p2p) education site to provide continual education on illegal activity. Information is distributed to students on an annual basis.

3. **Evaluation:** OIT and the Information Technology Advisory Council (ITAC) review the HEOA compliance plan and procedures annually.

B. Offering Alternatives

The University makes the following page available for students to find legal alternatives for downloading material:

<http://www.macuniversity.edu/technology/support-and-guides/p2p>

In addition, EDUCAUSE maintains a comprehensive list of Legal Downloading Resources at their website <http://www.educause.edu/legalcontent>.

IV. Published

V. Reason for Revision

VI. Appendices

**Relevant Legislation**

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Higher Education Opportunity Act (HR 4137)

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