

**Mid-Atlantic Christian University**  
**Student Life #4**

SUBJECT: Coaches' Personal Contributions

DATE:

REVISED:

REVIEWED: April 2020

NEXT SCHEDULED REVIEW: This policy will be reviewed in February of odd numbered years.  
(February 2021)

APPROVED BY BOARD OF TRUSTEES: October 18, 2013

Policy for: Vice President for Student Life, Athletic Director, and coaches

Procedure for: Athletic Director and coaches

Authorized by: Vice President for Student Life

Issued by: Board of Trustees

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I. Purpose

The purpose of this policy is to ensure that purchases made for athletic teams must be approved by the institution and should be considered as gifts to be maintained and used or discarded at the discretion of the institution.

II. Policy

- A. At any time coaches are allowed to make purchases with their own funds. However, reimbursement cannot be expected unless prior approval is given. Any personal funds used should be done so with the knowledge of the Athletic Director and the Vice President for Student Life.
- B. Any equipment or gear purchased for the athletic program by the coach becomes the property of the MACU athletic program.

III. Procedure

- A. Coach informs the Athletic Director and the Vice President for Student Life of the intent to purchase items from personal funds and donate them to the university.
- B. After the donation has been made, the Finance office is notified of the donated items for inventory control purposes.

IV. Published: Athletic Handbook

V. Reason for Revision:

VI. Appendices: None