

Mid-Atlantic Christian University Academic Affairs Policy #1

SUBJECT: Entrance to Program of Study

DATE:

REVISED: 8/17/04, 2/1/11, 3/13/13

REVEIWED: 4/2020

NEXT SCHEDULED REVIEW: Odd-number years in February

APPROVED BY BOARD OF TRUSTEES: May 2015

Policy for: Academic Affairs

Procedure for: Registrar's Office, Faculty Advisors

Authorized by: VPAA

Issued by: Board of Trustees

I. Purpose

Different considerations (such as requirements by an accreditor or a licensing agency) may necessitate that particular programs of study may have more rigorous entrance requirements than those established by the university. This policy establishes that academic departments may set different criteria for admission to a specific program of study and it spells out the procedure that a student should undertake to be admitted to a particular degree program.

II. Policy

The academic departments at Mid-Atlantic Christian University may establish more rigorous admission standards to specific programs of study based upon, but not limited to, such factors as requirements from a programmatic accreditor or a licensing agency.

The additional criteria are to be published along with associated procedures in the University academic catalogs.

III. Procedure

A. A student must meet the minimum admission standards to the university, as published in the appropriate university academic catalog.

- B. A student seeking a degree or certificate must file a “Declaration of Program of Study” form with the registrar’s office.
- C. A student must consult the appropriate university catalog and consult with his/her advisor to determine if there are additional requirements for program admittance such as grade-point average, testing, prerequisite courses, etc.
- D. Students will be officially notified as having met program requirements by the registrar upon submission of all necessary documents.

IV. Published

Policy and Procedures Manual for Academic Advisors

V. Reason for Revision

VI. Appendices