

Mid-Atlantic Christian University Academic Affairs Policy 3

SUBJECT: Admission of students in School of Professional Studies

DATE: Fall 2009

REVISED: April 10 2013, 2/11/15, 3/21/17, 2/12/2020, 5/24/2021

NEXT SCHEDULED REVIEW: Odd-number years in February

APPROVED BY BOARD OF TRUSTEES: May 11, 2018

Policy for: Admissions officers and applicants to MACU

Procedure for: Admissions and Registrar's Office

Authorized by: VPAA

Issued by: Board of Trustees

I. Purpose

This policy statement partially addresses "Standard 10.5 Admissions Policies and Practices" of the Southern Association of Colleges and Schools Commission on Colleges, *Principles of Accreditation* (2018 edition).

II. Policy

General Requirements – 2 Year Degree

- Students must be at least 23 years of age or five years' full-time professional work experience post high school, and
- Cumulative grade point average of 2.0 (on a 4.0 scale) or better on all prior academic work.

General Requirements – 4 Year Degree

- Completion of an Associate degree from an accredited college/post-secondary institution.
- Students without an Associate degree must
 - be at least 23 years of age or five years' full-time professional work experience post high school, and
 - Completion of at least 60 transferrable semester credit hours from an accredited college/post-secondary institution, military service, credit by examination, or credit by demonstrated competency [of the 60 hours at least 40 hours must be from an accredited institution of higher education].
- Cumulative grade point average of 2.0 (on a 4.0 scale) or better on all prior academic work.

III. Procedure

Application Process:

To apply for admission to Mid-Atlantic Christian University, prospective students should submit the following materials:

1. Application for admission

Individuals may obtain an application form from the Office of Admissions or may apply online: <https://www.macuniversity.edu/undergrad-application/>

2. Application fee (fee is not refundable)

3. College and University transcripts

Applicants must submit official transcripts to the School of Professional Studies Admissions Office from all colleges or universities previously attended. Transcripts should reflect class rank and cumulative GPA. Minimum guidelines for acceptance are a GPA of 2.0 on 4.0 scale.* **Note:** *If college transcripts show fewer than 64 semester hours or 97 quarter hours of transferable credit, students must also submit an official high school transcript showing the date of graduation.*

4. Other

The Application Review Committee may request additional educational or character references or an interview to give additional information during the consideration of an application for admission.

IV. Published: Policy Manual, MACU *Academic Catalog*

V. Reason for Revision

VI. Appendices